

February BHE PAC Meeting Minutes

February 20, 2024

- 1) Meeting called to order at 6pm
- 2) In attendance: Mikaela Dunn, Anita Kohut, Monica Farrar-Germaine, Peter Gallo (Principal), Stephanie French (Vice-Principal)
- 3) Agenda approved by attendees
- 4) Principal's report
 - a) Grade 6 basketball teams continue to play and improve, their 6 week season is nearly done
 - b) Portable to be added to school for next year
 - c) Projected enrollment for fall is 430 kids
- 5) Treasurer's report
 - a) General Account: \$21,674.62
 - b) Gaming Account: \$12,392.93
 - c) Upcoming TD appointment regarding separate savings account for future playground equipment purchases, as well as adding Monica to account and removing previous president, got rescheduled and will be updated next meeting
 - d) Invoice for library tables, which were approved by PAC last year, was received
- 6) Hot Lunch report
 - a) Spring menu underway
 - b) Feedback from parents positive, request the addition of pizza on Wednesdays, suggestion to try every other week
 - c) Parent volunteers needed for pizza Wednesdays - can contact Anita at bhepacpayments@gmail.com or look for sign up in PAC newsletter
- 7) COPAC report
 - a) See Addendum 1
- 8) Current Business
 - a) Playground equipment
 - i) installation timelines remain the same
 - ii) Mr Gallo to look into possibility for outdoor classroom components to be installed at the same time as the portable
 - b) Monthly Newsletter
 - i) Included in WAAG and posted on Facebook group
 - ii) Printed version to be sent out after Spring Break
 - c) PAC purchases
 - i) Library tables (ordered/ approved last year, arrived in the fall and invoice received recently)
 - ii) 10 noise-blocking headphones for students
 - iii) Volleyball nets
 - iv) Carpet tiles for music room
 - d) Valentine's Dance
 - i) Expenses: \$875.99 (includes DJ, decor, concession)
 - ii) Entrance income: \$614.30 (approximately 122 families)

- iii) Candy table income: \$75.10
- iv) Concession income: \$636.15
- v) Net Profit: \$449.56

9) New Business

- a) By-Law 101 review by Mikaela
 - i) PAC is the voice of the parents at the school first, fundraising is secondary
 - ii) Gaming rules require at least 2 members of executive to be democratically elected
 - iii) Each PAC sets its own by-laws
 - iv) AGM should be held in June to elect positions for coming year
 - v) Members must be notified 1 month prior to voting
 - vi) Suggested addition of Kindie Rep position
 - vii) To be added to by-laws: removal of office, dissolution of PAC
- b) Kiss and drop
 - i) Traffic Safety Officer Dan Glasscock to deliver bird's eye view diagram of drop off area with suggestions
 - ii) Grade 6 students to participate in making video illustrating kiss and drop best practices
 - iii) One way in / one way out of parking lot to be established using traffic cones
 - iv) After school parking lot will be shut down, parents must park on street
 - v) Suggestion of predetermined meeting locations for parents and students ie. Lombardy Park
 - vi) Kiss and Drop to begin after Spring Break
- c) Spring Fling
 - i) June 14, 4-7pm
 - ii) Knox students to volunteer
 - iii) Letter to be redrafted for silent auctions donations
 - iv) Bouncy castle vendors to be contacted
 - v) Idea for bracelet pass at set price to access to all games
 - vi) Potential for punch card to be included, added to draw for prize
 - vii) Gaming license needed for raffles - Mikaela to look into grants needed
 - viii) Food trucks for this year: more options to be contacted
 - ix) Activity possibilities: balloon animals, caricatures, face painting, carnival games (NO glitter tattoos or sand art)

10) Fundraising Update

- a) Purdy's deadline Monday, February 26
- b) Card project info distributed to teachers
- c) Family photos scheduled for June 1st, priced at \$25 per sitting which comes with 8x10
 - i) \$25 sitting fee goes to PAC, additional photo orders go to photographer

11) Next meeting April 16th

Minutes taken by: Monica Farrar-Germaine
Approved by: Mikaela Dunn

Addendum 1: COPAC Meeting Highlights

We welcomed SD23 Secretary Treasurer Delta Carmichael and Assistant Secretary Treasurer Kate Cumming as our guest speakers for the February Meeting to discuss the 24/25 SD23 Budget.

All parents in SD23 have now received a link to complete the Budget

Survey <https://my.thoughtexchange.com/scroll/462587231>

More information is available at this link, including the presentation that was made to COPAC - [Central Okanagan Public Schools 2024/2025 Budget Presentation](#)

Due date to complete the survey is March 4. Please encourage parents in your school community to share their thoughts.

From our February Board Trustee Representative, Chantelle Desrosiers:

- Expressed appreciation for all Staff involved in dealing with floods at AME and GESS.

Noted items to be discussed at the Policy committee meeting February 7 (Board committee meetings are open to all):

- Changes coming to policy 405 as a result of Bill 40 providing indigenous students with school choice.
- Changes coming to policy 630 around naming of schools.
- Changes coming to policy 703 regarding the role of parents on PACs who work for the SD 10 hours or more.
- Changes coming to policy 135 regarding suspension of the second question and comment period at regular School Board meetings

Planning & Facilities February 7 - Annual Facilities Grant (AFG) to be discussed

From the Superintendent:

- Cell Phone Restrictions: SD23 is waiting for further direction from the MECC prior to the September 24th deadline to establish policies on restrictions on cell phone use in classrooms from the MECC.

COPAC Updates & Events

- COPAC will be holding a White Hatter parent education series on online safety. These events will be online and FREE to the parent community. Dates & details will be shared later this week.
- Faison en Beouf – Event organizers looking for French Immersion (middle school) volunteer parents. Contact Roslyn Hazen (copac.treasurer@sd23.bc.ca) for details
- Public Education Awareness Committee has two additional spots available for COPAC representation. Reach out if you are interested.

- Cell Phones in schools – we are encouraging PACs to connect with their school administration to bring current school code of conduct forward. Discussion of the current cell phone policies in your schools (likely referenced in your code of conduct) as a PAC/ parent community is strongly encouraged in preparation for potential changes as a result of forthcoming MECC guidance.
- **BCCPAC**
 - February 27 town hall to discuss advocacy training (<https://bccpac.bc.ca/index.php/events/2024-02-town-hall>) Open to members of BCCPAC (COPAC has paid for most SD23 PACs)
 - BCCPAC nominations due March 31
 - BCCPAC Special Resolutions due February 24
 - BCCPAC regular Resolutions don't have a due date but suggested as soon as possible
 - BCCPAC AGM Proxy Forms now available https://bccpac.bc.ca/images/AGM/2024_Proxy_Vote_Form.pdf (Nicola Baker & Simon Adams will be attending on behalf of COPAC if you aren't sending someone from your PAC and wish to send us your proxy forms early).

Next COPAC Meeting – March 4, 2024 <https://sd23.zoom.us/j/67935439476>

A few other items that may be of interest to your parent communities:

- Geering Up at UBC Summer Camp registration is now open <https://geeringupokanagan.ca/programs/>. We wanted to let you know that there are a limited number of bursaries available. Find out more here: <https://geeringupokanagan.ca/programs/bursary/>
- Westcoast Women in Engineering, Science & Technology (WWEST) runs youth spring break and summer camp programs as well as “intergenerational STEM” events. Find out about spring break camps (<https://wwest-cwse.ca/camp-landing-page/>) summer camps at their website <https://wwest-cwse.ca> and email their team with your interest in their event programming for your school wwest.ok@ubc.ca
- BGC Okanagan is running another “Parents in the Know” series (an online education and group support program that helps parents of teens ages 13-18, explore ways to improve communication skills, resolve conflicts and build positive relationships.) The series is offered on zoom on Wednesday evenings 6-8pm starting this week. For more info, contact Ben at bkiff@bgco.ca
- PACs Helping PACs -Thompson Okanagan/Interior Facebook Group <https://www.facebook.com/groups/1033632094499660>

